

Board of Works and Safety

April 17, 2023

4:00 P. M.

Minutes

Call to Order: Mayor Samuel J. Craig

The Board of Public Works and Safety met on April 17, 2023, at StoneGate Art & Education Center, 931 15th Street for Regular Meeting. Honorable Mayor Samuel J. Craig presided and called the meeting to order at 4:00 P.M.

Members Present:

- Mayor Samuel J. Craig
- Judy Carlisle
- Charlene Hall

Reading of Minutes

March 20, 2023-Regular Meeting

- ❖ Charlene Hall made the motion to approve,
- ❖ Judy Carlisle seconded the motion,
- ❖ ***All votes were in favor, No one opposed, Passed.***

New Business:

1. Swearing in Ceremony for Officer Steven Hatton Jr.

- **Mayor Craig swore in Officer Hatton Jr. with his family in attendance.**

2. Presenting Honorary Firefighter Marko dela Cruz-Chief John Hughes

- Chief Hughes presented Marko dela Cruz with a plaque and official fire fighter t-shirt.
- On March 20, 2023, Marko heard his neighbor yelling for help. He woke up his parents and told them to call 911 because the house next door was on fire.
- Chief Hughes stated that he was proud of Marko, and this proves that the Fire Prevention Program works.

3. Receiving and Acceptance of Bid for Painting of Clerk-Treasurer's Office-Brandon Woodward

- J&J Painting-Justin Spires & Jeremy Nolan-\$4,650.
- Mathews Painting & Wallpapering LLC-Dan Mathews-2,500.
- Dustin Matlock-No bid received.
- Request to approve the lowest bid from Mathews Painting & Wallpapering LLC.

- ❖ Charlene Hall made the motion to approve,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

4. Request Approval and Acceptance of Major Subdivision for Tom Miller -905 Williams Park Drive-Brandon Woodward

- Request to subdivide the property into four lots.
- The Planning Commission held a public hearing on March 14, 2023, and on April 11, 2023.
- The Planning commission approved the request on April 11, 2023.

- ❖ Judy Carlisle made the motion to approve,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

5. Request Approval and Acceptance of Minor Subdivision for Jon Pritchett-408 22nd Street-Brandon Woodward

- Hoosier Properties Request to split into two parcels.
- Tearing down one building and building two.
- Several neighbors had questions and complaints about parking. Advised to address the parking concerns with the Police Department, the Planning Commission has no authority over parking.
- The Planning Commission held a public hearing on March 14, 2023, and on April 11, 2023.
- The Planning commission approved the request on April 11, 2023.

- ❖ Charlene Hall made the motion to approve as presented,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

6. Request Approval to submit IFA Pay Application No. 3 for State road 58 Sewer Project- Misty Adams

- Part of the Storm Water Grant

- Work is close to 6th Street.
- ❖ Judy Carlisle made the motion to approve,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

7. Requesting Acceptance of bid for Heating and Air Split Units -Upstairs of City Hall-Brandon Woodward

- Air Master Heating & Air Conditioning-Wall Mounted Heads-\$14,200 or 2x2 Cassette Lay-Ins-\$15,400.
- Dayton's Heating & Cooling-\$17,500.
- Requested a third bid with no response from the vendor.
- Woodward requested the acceptance of the 2x2 Cassette Lay-In for the best solution for the area. No mounting is required, everything is run above the drop ceiling, and they can be in split areas of the rooms and less evasive.
- Currently there is no system upstairs in the Planning area.
- ❖ Charlene Hall made the motion to approve the Air Master Heating & Conditioning 2x2 Cassette Lay-ins,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

8. Request Approval and Acceptance of New Hire-Fire Department-Ethan Grissom-John Hughes

- Passed all of the required testing.
- Approved by the state and local pension boards.
- ❖ Judy Carlisle made the motion to approve,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

9. Request to Approval and Acceptance of Crosswalk-7th Street-Requested by Stone City Products (Stewart Rariden)-David Flinn

- Stone City Products went through an OSHA audit, and they recommended a crosswalk because of the employees crossing the road.
- The Street Department can place the sign at little cost.
- ❖ Charlene Hall made the motion to approve,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

10. Request Approval and Acceptance of Personnel Promotion-Permanent Status-Chief Terry Moore

- Sergeant Kody Emmons to Captain.

- Officer Faheem Bade to Sergeant
- On September 22nd the board approved the promotions with a 6 month probationary status. They have completed the probation status.
- ❖ Judy Carlisle made the motion to approve,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

11. Request to Approval and Acceptance of Value Fence Company Estimate for Fence Replacement- \$1,625.00 New Police Station Located at 2308 16th Street.-Chief Terry Moore.

- A section of the fence was removed to put up a privacy fence.
- Sixty-Seven feet of the fence belonged to Medicine Plus, and with their permission, it was removed to clean up the brush.
- Chief Moore sent out bids to three fence companies with only one response.
- Value Fence -\$1,625.
- ❖ Charlene Hall made the motion to approve,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

12. Resolution 1-2023- Amending Resolution 6-2016-Hours of Operation and Pay Schedule -Police Section -Chief Terry Moore, Denise Henderson

- Denise Henderson stated that they have been working on the amendment and were waiting a some information and have not received it.
- Requested to table the amendment until further information can be confirmed.
- ❖ Judy Carlisle made the motion to table,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor of table, No one opposed, Tableted.*

13. Approval to Sign Claims

- ❖ Charlene Hall made the motion to approve claims,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

14. Discussion

- No discussion.

15. Adjourn

- ❖ Judy Carlisle made the motion to adjourn,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one Opposed, Passed, Meeting Adjourned*

Board of Works & Safety 2023

- *Samuel J. Craig, Mayor* _____
- *Judy Carlisle* _____
- *Charlene Hall* _____

Attest: Billie Tumeay
